



ANNUAL ABORIGINAL EARLY CHILDHOOD EDUCATION CONFERENCE

TERMS AND CONDITIONS

Registrations and Payments:

ATSIECSAG must receive registrations and payments by the due date, Friday 5 March 2010. Payments must be in the form of a cheque. Electronic Funds Transfers (EFT) will not be accepted. A tax invoice will be issued when we receive your registration. Upon payment, delegates will receive a confirmation email or letter. All registrations cover the cost of all meals.

- *Registration does not include the cost of alcohol.*
- *ATSIECSAG will not be responsible for the cost of the use of telephones.*
- *ATSIECSAG will not be responsible for the cost of mini-bar use.*
- *ATSIECSAG will not be responsible for the cost of in-house movies.*
- *ATSIECSAG will not be responsible for the cost of room-service.*

Travel:

Participants are to arrange their own travel to and from the Novotel, Wollongong. We will cover the cost for accommodation for the fourth night (Thursday) only if your travel time is more than six hours, however meals will be at your own expense.

Accommodation:

Accommodation is booked on a twin share basis. You are given an opportunity to request who you would like to share with when you register. Accommodation and meals will not be granted to unregistered guests of participants. Any accommodation booked prior to Monday night (20 April 2010) will be at your own expense.

Code of Conduct:

Participants are to abide by the rules of the Novotel.

ATSIECSAG reserves the right to exclude any person from the conference if that person's actions or general behaviour obstructs the operation of the Conference or the rights or welfare or enjoyment of other participants of the conference.

If you are asked to leave, no refunds will be given.

Disability/Dietary Requirements:

Please indicate on the registration form if you have any access or dietary requirements.

Cancellations and Refunds:

Registrations are transferable but not refundable where mitigating circumstances arise as determined by the ATSIECSAG Committee. You are to notify ATSIECSAG in writing of any transfers to be made. *Non-attendances will not be refunded.*

Workshops:

Every effort is made to ensure that the program will run as advertised, however ATSIECSAG reserves the right to alter the Workshop program or presenter(s) without further notice.

There is a maximum of two people per service permitted to enrol in any workshop. Workshop enrolments are a "first-in, best-dressed" basis up to 25 participants. Workshop enrolments will be allocated as per your indicated preferences, up to the maximum number of 25. If your preferred workshop is full, you will be enrolled in your next preferred workshop and so forth.

Photography:

ATSIECSAG reserves the right to take photographic or film records of any conference activities, which may be used for promotional purposes.

Liability:

ATSIECSAG shall not be held liable for personal accidents, losses or damage to private property of participants.