

2011 Annual NSW Aboriginal Early Childhood Conference

27 April to 29 April 2011

(Registration 26th April)

Crowne Plaza Terrigal



CONFERENCE REGISTRATION FORM

Conference Secretariat: Sharyn Low & Associates

T 02 4572 3079

F 02 8580 5089

E sharynlow@pacific.net.au

P PO Box 4242 Pitt Town NSW 2756

CONFERENCE REGISTRATION FORM & TAX INVOICE



This document will be a tax invoice for GST when it is completed and you make a payment.

ATSIECSAG ABN _____

Please retain a copy for your records and Please print clearly

SERVICE/ORGANISATION INFORMATION

NAME OF SERVICE:	
PRIMARY CONTACT:	
ADDRESS:	
	POST CODE:
PH:	FAX:
MOBILE:	
EMAIL:	

REGISTRATION AND ACCOMMODATION DETAILS

Name of Participant	T-Shirt Size	Name of Participant	T-Shirt Size

ACCOMMODATION REQUIRED: PLEASE CIRCLE

Tuesday 26 April
Wednesday 27 April
Thursday 28 April
Friday 29 April

- ❖ ACCOMMODATION IS ON A TWIN SHARE BASIS ONLY, see Terms & Conditions.
- ❖ ONLY GUESTS THAT ARE REGISTERED WITH ATSIECSAG WILL BE ALLOWED ACCOMMODATION.

1.	SHARE WITH	
2.	SHARE WITH	
3.	SHARE WITH	
4.	SHARE WITH	
5.	SHARE WITH	

OTHER INFORMATION

Do you or any of your party require any special dietary needs? Yes / No	If yes, please specify: _____ _____ _____	Do you or any of your party require wheelchair access? Yes / No
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2011 REGISTRATION FEES – INCLUSIVE OF GST



IEP Funded Aboriginal Preschools – Accommodation Conference Pack, All Meals, Conference Dinner	No. of Participants _____ @ \$605.00 p.p	Sub Total \$
IEP Funded Aboriginal Preschools – No Accommodation Conference Pack, Morning/Afternoon Tea/Lunch (3 days)	No. of Participants _____ @ \$484.00 p.p	Sub Total \$
IEP Funded Aboriginal Preschools – Daily Registration Conference Pack, Morning/Afternoon Tea, Lunch for 1 day	No. of Participants _____ @ \$286.00 p.p	Sub Total \$
IEP Assisted/MACS Services – Accommodation Conference Pack, All Meals, Conference Dinner	No. of Participants _____ @ \$726.00 p.p	Sub Total \$
IEP Assisted/MACS Services – No Accommodation Conference Pack, Morning/Afternoon Tea/Lunch (3 days)	No. of Participants _____ @ \$555.00 p.p	Sub Total \$
IEP Assisted/MACS Services – Daily Registration Conference Pack, Morning/Afternoon Tea, Lunch for 1 day	No. of Participants _____ @ \$330.00 p.p	Sub Total \$
DET Services – Accommodation Conference Pack, All Meals, Conference Dinner	No. of Participants _____ @ \$858.00 p.p	Sub Total \$
DET Services – No Accommodation Conference Pack, Morning/Afternoon Tea/Lunch (3 days)	No. of Participants _____ @ \$666.00 p.p	Sub Total \$
DET Services - Daily Registration Conference Pack, Morning/Afternoon Tea, Lunch for 1 day	No. of Participants _____ @ \$396.00 p.p	Sub Total \$
Government, Departmental or Other Early Childhood Service or Organisation – Accommodation Conference Pack, All Meals, Conference Dinner	No. of Participants _____ @ \$1056.00 p.p	Sub Total \$
Government, Departmental or Other Early Childhood Service or Organisation - No Accommodation Conference Pack, Morning/Afternoon Tea/Lunch (3days)	No. of Participants _____ @ \$660.00 p.p	Sub Total \$
Government, Departmental or Other Early Childhood Service or Organisation - Daily Registration Conference Pack, Morning/Afternoon Tea, Lunch for 1 day	No. of Participants _____ @ \$436.00 p.p	Sub Total \$
Conference Dinner Tickets (for those who are not in full accommodation)	No. of Participants _____ @ \$88.00 p.p	Sub Total \$
Total All prices include GST		\$



Important Information

PLEASE NOTE THAT ALL REGISTRATION AND PAYMENT INQUIRIES SHOULD BE DIRECTED TO OUR CONFERENCE SECRETARIAT:

SHARYN LOW & ASSOCIATES

T +61 2 4572 3079

F +61 2 8580 5089

E sharynlow@pacific.net.au

P PO Box 4242 Pitt Town NSW 2756

W <http://www.atsiecsag.org.au/>

- ❖ Please carefully read the terms and conditions below
- ❖ All registrations are fully transferable but not refundable
- ❖ Registration is not valid without payment
- ❖ Confirmation will be issued by email and receipts of payments emailed and posted
- ❖ Registration can be completed on line at www.atsiecsag.org.au and payment must be made within 7 days
- ❖ Registration closes Tuesday 5th April 2011

Payment Options

- **CHEQUE** Please make cheques payable to our Conference Secretariat – 'Sharyn Low'.
ABN 94 810 812 445

- **CREDIT CARD – Visa or Mastercard**

Please call and provide your credit card details by phone,
or
fax the completed details below together with completed registration brochure.

Name on the card: _____

Card Number: _____ / _____ / _____ / _____

Expiry: _____ / _____

Amount: _____

FAX to the conference secretariat Fax to: +61 2 8580 5089 by 5 April 2011.
Charges will appear on your statement as 'Sharyn Low'.

- **EFT** To our Conference Secretariat : ANZ BSB 012-874 ACC 5219-61085 'Sharyn Low'
Reference 'AECConf_delegate last name'
Please forward advice of EFT with delegates NAMES.

Please forward this registration form with your payment:

Fax to: +61 2 4572 3972 by 5 April 2011

Post to: Sharyn Low, AEC Conference, PO Box 4242, Pitt Town NSW 2756

Inquiries to:

Sharyn Low & Associates on +61 2 4572 3079 or sharynlow@pacific.net.au

ANNUAL ABORIGINAL EARLY CHILDHOOD EDUCATION CONFERENCE TERMS AND CONDITIONS 2011

Inquiries:

About Program and Presenters to:

Aboriginal and Torres Strait Islander Early Childhood Sector Advisory Group (ATSIECSAG)

Phone: 02 9516 4473

Fax: 02 9516 5495

Email: conference@atsiecsag.org.au

Post: PO Box 276, ENMORE NSW 2042

About registration and payments to:

Conference Secretariat: Sharyn Low & Associates

Phone: 02 4572 3079

Fax: 02 8580 5089

Email: sharynlow@pacific.net.au

Post: PO Box 4242 Pitt Town NSW 2756

Registrations and Payments:

- The conference Secretariat Sharyn Low & Associates must receive registrations and payments by the due date, Tuesday 5th April 2011.
- A tax invoice will be issued by email when we receive your registration.
- Upon payment, delegates will receive a confirmation email and letter.
- See the registration fee page for details on meals included.
- ***Registration does not include the cost of alcohol.***
- ***ATSIECSAG will not be responsible for the cost of the use of telephones.***
- ***ATSIECSAG will not be responsible for the cost of mini-bar use.***
- ***ATSIECSAG will not be responsible for the cost of in-house movies.***
- ***ATSIECSAG will not be responsible for the cost of room-service.***

Travel:

Participants are to arrange their own travel to and from the Crowne Plaza, Terrigal.. We will cover the cost for accommodation for the fourth night (Friday) only if your travel time is more than six hours, however meals will be at your own expense.

Accommodation:

- Accommodation is booked on a twin share basis. You are given an opportunity to request who you would like to share with when you register.
- Accommodation and meals will not be granted to unregistered guests of participants.
- Any accommodation booked prior to Tuesday night (26th April 2011) will be at your own expense.

- Accommodation is only provided Friday night (29th April 2011) for those who are travelling to remote towns.
- Single accommodation is only available with Dr's certificate or payment of additional \$100 per room per night.
- A credit card or cash deposit may be required at check in.

Code of Conduct:

Participants are to abide by the rules of the Crowne Plaza, Terrigal.

ATSIECSAG reserves the right to exclude any person from the conference if that person's actions or general behavior obstructs the operation of the Conference or the rights or welfare or enjoyment of other participants of the conference.

If you are asked to leave, no refunds will be given.

Disability/Dietary Requirements:

Please indicate on the registration form if you have any access or dietary requirements.

Cancellations and Refunds:

Registrations are transferable but not refundable where mitigating circumstances arise as determined by the ATSIECSAG Committee. You are to notify ATSIECSAG in writing of any transfers to be made. ***Non-attendances will not be refunded.***

Workshops:

- Every effort is made to ensure that the program will run as advertised, however ATSIECSAG reserves the right to alter the Workshop program or presenter(s) without further notice.
- There is a maximum of two people per service permitted to enrol in any workshop.
- Workshop enrolments are a "first-in, best-dressed" basis up to 25 participants. Workshop enrolments will be allocated as per your indicated preferences, up to the maximum number of 25. If your preferred workshop is full, you will be enrolled in your next preferred workshop and so forth.
- Workshop preferences are to be received by the conference secretariat by 5th April 2011.
- Your confirmed workshop selections will be advised by email one week before the conference.

Photography:

ATSIECSAG reserves the right to take photographic or film records of any conference activities, which may be used for promotional purposes.

Liability:

ATSIECSAG shall not be held liable for personal accidents, losses or damage to private property of participants.